

Request for Attendance at CWA Statewide Meeting

Member's name _____

E-mail address _____

Phone number _____

Dates of Statewide Meeting _____

Location - City _____

Registration meeting cost _____

(No reimbursement for tours or meals outside of Statewide Meeting)

Dates planned to stay at CWA designated hotel _____

CWA designated hotel cost per
night _____

Estimated total hotel cost _____

(Chapter only pays for half of room cost for members only)

Member room mate _____

Deadline for early registration _____

(No mileage is paid by the Chapter)

Date this form submitted to Laretta Griffin _____

Please submit with this completed form to Laretta Griffin, Chapter Treasurer as soon as possible, no later than the second Monday of the month prior to the Statewide meeting (Board Meeting date)

Chapter reimbursement requests may be downloaded from website santamariacwa.com and submitted to Laretta Griffin at Laretta@innovativeproduce.com up to 30 days after attendance at the Statewide Meeting date.

Approval of requests are decided by the Board on a case by case basis, priority given to Board Members, Task Force Director, Committee Chairs, then general membership, depending on their contribution to the Chapter.